

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD DECEMBER 16, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, December 16, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 7:03 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

PRESENTATIONS

- Veterans Memorial Group – Fred Valerius

OLD BUSINESS AND/OR ITEMS FOR BOARD DISCUSSION

Organizational Meeting Date – January 5, 2021 at 6:30 PM.

Mrs. Vonderhaar - Sub-grant that evolved from the County allotting money to the Township; we have been able to qualify two \$10,000 grants and one for approximately \$8,500. Would the Board want to do a motion to allow for any qualified applicants to be paid that money? This has to be done by December 28th.

Qualified Applicants:

Sterling Seraph
Masters Touch Salon
Lykins Photography

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to allow Mrs. Vonderhaar to pay grants to qualified applicants.

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS

Ms. Schultz – The 2021 Appropriations are ready.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, September 23, 2020

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, September 23, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, October 14, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, October 14, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, October 28, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, October 28, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

ADMINISTRATOR’S REPORT

Mrs. Vonderhaar – I have nothing new to report unless there are questions.

Mr. McAbee – Have we paid out on Gilmore yet?

Mrs. Vonderhaar - We have one final payment left of approximately \$500,000. In the Spring we will have a final review.

Mr. McAbee - Where are we on payment of the parks?

Mrs. Vonderhaar - As far as I know we’re all paid.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve, deny, or approve with conditions the proposed final PUD plan for CESO-Casey’s General Store as set forth in Zoning Case No. FTZC20-15C in accordance with Staff Report as prepared by Mr. Goins.

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION APPROVING OPEN PURCHASE ORDERS BALANCE #20-197

Resolution approving open purchase orders balance.

Motion, made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-197.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT ANDREW DECHERT TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50/HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #20-198

Resolution authorizing the appointment of Firefighter/EMT Andrew Dechert to the Fairfield Township Fire Department, at an hourly rate of \$15.50/hour, with a 12-month probationary period.

Motion, made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-198.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE PAYMENT FOR THE INDIGENT CREMATION OF A TOWNSHIP RESIDENT TO WEBSTER FUNERAL HOME IN THE AMOUNT OF \$1,000.00 #20-199

Resolution to authorize payment for the indigent cremation of a township resident to Webster Funeral Home in the amount of \$1,000.00.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-199.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE THE 2021 ANNUAL MEMBERSHIP FEES IN THE AMOUNT OF \$21,060.00 TO MIAMI VALLEY REGIONAL CRIME LABORATORY #20-200

Resolution to approve the 2021 annual membership fees in the amount of \$21,060.00 to Miami Valley Regional Crime Laboratory.

Motion, made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-200.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE OF TRANSAFE XRS2400 EXTENSION RAMP SYSTEM FOR THE FIRE DEPARTMENT BARIATRIC UNIT FROM TRANSAFE IN THE AMOUNT OF \$8,004.95 #20-201

Resolution authorizing the purchase of Transafe XRS2400 Extension Ramp System for the Fire Department Bariatric Unit from Transafe in the amount of \$8,004.95.

Motion, made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-201.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE REPAIR OF STORM SEWER PIPING ON DUST COMMANDER DRIVE FROM SMITHCORP, INC. AT A TOTAL COST OF \$28,060.00 #20-202

Resolution to approve repair of storm sewer piping on Dust Commander Drive from Smithcorp, Inc. at a total cost of \$28,060.00

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-202.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO APPROVE REPAIR OF STORM SEWER PIPING ON NEWKIRK DRIVE FROM SMITHCORP., INC., AT A TOTAL COST OF \$6,830.00 #20-203
Resolution to approve repair of storm sewer piping on Newkirk Drive from Smithcorp., Inc., at a total cost of \$6,830.00.

Motion, made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-203.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE MOBILIZATION FEE FOR REPAIR OF STORM SEWER PIPING ON CITATION DRIVE AND PREAKNESS LANE FROM SMITHCORP, INC., AT A TOTAL COST OF \$2,500 #20-204
Resolution to approve mobilization fee for repair of storm sewer piping on Citation Drive and Preakness Lane from Smithcorp, Inc., at a total cost of \$2,500.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-204.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION ADOPTING THE 2021 PERMANENT APPROPRIATIONS BY ATTACHED FUND TOTALS FOR FISCAL YEAR COMMENCING JANUARY 1, 2021 #20-205

Resolution adopting the 2021 Permanent Appropriations by attached fund totals for fiscal year commencing January 1, 2021.

Board discussion of Permanent Appropriations.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-205.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS #20-206
Resolution to amend the 2020 Permanent Appropriations.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-205.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #20-207

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-207.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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ANNOUNCEMENTS

- Offices closed to observe the Christmas Holidays – Thursday, December 24th & Friday, December 25th.
- Offices closed to observe the New Year’s Holiday – Friday, January 1, 2021.
- Fairfield Township Organizational Meeting – Tuesday, January 5th 6:30 PM.
- Fairfield Township Board of Trustees Meeting – Wednesday, January 13, 2021 at 6:30 PM.

BOARD MEMBER COMMENTS

Mrs. Hartkemeyer - JEDD meeting was this morning. We normally get in around \$700,00 per year. Based on January through September we’re setting at \$554,000. In spite of COVID this isn’t too bad.

EXECUTIVE SESSION

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to enter into Executive Session, in accordance with ORC 121.22 G (3) Conferences with the public body’s attorney concerning pending or imminent court action and ORC 121.22 G (8) To consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations wit other political subdivisions respecting requests for economic development assistance.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	No
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 8:21PM

Trustee’s reconvened at 8:59 PM

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

Motion made by Mr. McAbee, second by Mrs. Berding to adjourn at 9:00 P.M.
All in favor.

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ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Board Chairperson

Joe McAbee, Trustee

Susan Berding, Trustee

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