

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD MARCH 24, 2021

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, March 24, 2021, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, Trustee Chairperson, at 7:00 PM.

ROLL CALL

| | |
|------------------|---------|
| Mrs. Berding | Present |
| Mrs. Hartkemeyer | Present |
| Mr. McAbee | Present |

INVOCATION: Pastor Andrew Hancock, Allison Avenue Baptist Church

PLEDGE OF ALLEGIANCE

OLD BUSINESS/ITEMS FOR BOARD DISCUSSION

- Fire Department Administrative Assistant

Mrs. Vanderhaar - Chief feels that the department progress is being stifled. Proposed salary would be \$18.00 per hour.

Chief Thomas ~ "Currently all of the duties listed in the Administrative Assistant Job Description are being performed by the Fire Chief or the Assistant Fire Chief. Currently the Assistant Chief spends an average of 3-4 hours per day completing basic secretarial duties. This increases when payroll is due. It also increases when run volume increases.

These tasks remain incomplete during time off, weekends, or other times when he is out of the office.

I feel that the department progress is being stifled as the number of hours being devoted to secretarial tasks is preventing us from focusing more on management level activities. As the technical and leadership needs of today's fire service continue to increase, it would be more financially sound to employ administrative staff vs add additional management level staff to preform these ever increasing daily tasks.

As we continue to get busier this problem will continue to compound.

The funding for this position has been appropriated within the EMS Account (2281). The EMS account has the ability to support this position on a permanent basis. The EMS account is funded from fee for services for EMS billing."

- Zoning for Commercial Vehicles

Mrs. Berding - See attached that Mr. Goins has provided with regard to commercial vehicles.

"30. COMMERCIAL VEHICLE, means any motor vehicle that has motor power and is designed to transport more than 15 persons and/or used for carrying merchandise or freight, commercial equipment, hazardous material, or that is used as a tractor OR any

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motor vehicle rated at 1 & ½ ton or greater that has motor power and is designated and used for occupational, employment or enterprise purposes that is carried for by the owner, lessee, or licensee. (This includes but is not limited to, box trucks, buses, pole trailers, semi-trucks, semi-trailers.)

532. *Parking and Storage of Vehicles and Trailers.*

1. *Parking and/or storing of any vehicle on a lawn or dirt surface shall be prohibited. On all tracts in residential districts, all open off-street parking areas shall be graded, and surfaced with bituminous concrete (asphalt), Portland cement concrete, brick, cobblestone or similar hard surface approved by the Zoning Inspector.*

2. *No commercial vehicles or commercial equipment, (including but not limited to commercial tractors, commercial trucks, buses, box trucks and semi-trailers) shall be parked or stored **within the public right-of way, on any public roadway, or** on any property within a residential zoning district other than in a completely enclosed building, except those commercial vehicles conveying the necessary tools, materials, and equipment to a premises where labor using such tools, materials, and equipment is to be performed during the actual time of parking.*

3. ***Fleet vehicles, government vehicle, and/or company vehicles that are not considered commercial vehicles shall not be parked within the public right-of way, on any public roadway and must be on a driveway at minimum of 10 feet from the right-of-way. (This excludes emergency vehicles).***

4. *No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.*

5. ***No recreational vehicle, utility trailer, camper or watercraft** shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution. **(No recreation vehicle, utility trailers, camper or watercraft shall be parked within the public right-of way or on any public roadway)***

6. *No living quarters shall be maintained, or any business conducted, in said vehicle, while vehicle is so parked.*

Add a definition for Fleet Vehicles

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FLEET VEHICLES, are groups of motor vehicles owned or leased by a business, government agency or other organization rather than by an individual or family."

*** (note green indicates change)

- Casey's Development – Roof Design

Mrs. Vonderhaar - Their prototype has changed. They no longer make the pitched roof. They have discontinued the original prototype of this roof. This is considered a minor amendment. I wanted to make sure the Board is kept in the loop.

Mr. McAbee - Less than 5 months ago they presented this to us. Now they want to change?

Mrs. Berding - I prefer the pitched roof but if the branding has changed, I can accept that.

Mrs. Vonderhaar - Does the Board want to go thru the change process? According to our law director he says this is a minor change.

Mrs. Berding – A vote is not needed.

- Set date, time and place for Zoning Hearing regarding case No. FTZC21-1C – Johnson's Grocery

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to set zoning meeting for Johnson's Grocery case No. FTZC21-1C for Tuesday, April 20th at 7:00 PM here at the administration building.

Mr. McAbee - We need to send out notices to surrounding homes and make sure people know what is going on.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

Ms. Schultz – I wanted to report on the final cost of the new Public Works building; final cost is \$2,266,642, paid to date \$2,133,234. I'm still expecting another bill for \$133,408. There was a \$150,000 contingency available that Mr. Bennett asked for some items to be quoted for a scrubber, fencing, cameras and furniture which totals \$51,440. There is currently \$366,000 left on purchase order.

Mr. McAbee - Were those items in the original bidding document?

Ms. Schultz - Yes, they were in the contingency. They just didn't know if they were getting them.

Mrs. Vonderhaar - I can pull the bid document.

Motion made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Special Meeting to consider Consent Decree Meeting, February 25, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Special Meeting to consider Consent Decree Meeting, February 25, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mr. McAbee, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #21-47

Resolution to approve open purchase order balances.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #21-47.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE 2% PAY RAISES FOR APPLICABLE EMPLOYEES #21-48

Resolution to authorize 2% pay raises for applicable employees.

Motion, made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #21-48.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO DISPOSE OF TOWNSHIP FURNITURE AND EQUIPMENT LOCATED AT THE POLICE STATION #21-49

Resolution authorizing the Administrator to dispose of township furniture and equipment located at the police station.

Motion, made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #21-49.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #21-50

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

Motion, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #21-50.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

ANNOUNCEMENTS

- Rock the Block/Spring Cleanup – Saturday, April 10, 2021, 9:00 AM - 3:00 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, April 14, 2021 at 7:00 PM

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- Zoning hearing for Johnson’s Grocery - Tuesday, April 20th at 7:00 PM

BOARD MEMBER COMMENTS

Mr. McAbee - I wanted to talk a little bit about Spring Clean Up. One of the things that really brings people out is the shredding. I think this is a valuable resource for our residents.

Mrs. Berding - I wanted to say we each received a little package from Butler Tech. It was a package with a brochure with a link to watch a video – called The Education Revolution that follows four high school students as they make the difficult decision to step away from the traditional school system to attend one of the largest career technical education districts in Ohio. Over the course of the 2019-2020 school year, during the COVID-19 pandemic, this documentary tells the story of how an education steeped in personalized learning, unique initiatives, and innovative opportunities can transform lives and become a replicable model across the nation, ending outdated, one-size-fits-all education.

Jon Graft, Superintendent/CEO of Butler Tech is doing an excellent job.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 8:00 P.M.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Susan Berding, Trustee Chairperson

Shannon Hartkemeyer, Trustee Vice Chairperson

Joe McAbee, Trustee

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